

Certified that Name and Date of Birth have been checked with Birth Certificate

RECORD OF SERVICE - AIRMAN
PERSONAL

Checked at unit Signature
G. 12727-20

Christian Names *James Ra*
Henry
Wick

No. **26784** Name **CLOSE**
Date of Birth **2-3-1920** Married Single
Religion **Methodist** Widower

Next of Kin (Name) Relationship

PREVIOUS TRADE AND TRADE QUALIFICATIONS

*15 months clerk - Imperial Chemical Industries, Coltham, S.A. square
clerk - Prudential Assurance Co, Adelaide.*

ENLISTMENTS AND RE-ENGAGEMENTS

Enlisted for the Duration of the War and a Period of Twelve Months thereafter.

On 18-6-40
Re-engaged for
-
-
-
-

PREVIOUS NAVY

Unit	Form
<i>10th L.H.</i>	<i>0-</i>

DEPENDENTS

Full Name	Relationship	Date of Birth	Verified From	Rank Faced for
<i>Mary Close</i>	<i>Wife</i>	<i>Married 24/5/40</i>	<i>E by M.P.S. 7/42</i>	
<i>John</i>	<i>Son</i>	<i>3 0 42</i>		

Please to be Noted in case of Multiple (Illness, Accidents, or Death)
Not of the

Mastering on Enlistment	TRAINEE	W/T OPERATOR	Classification for Pay
Re-Mastered to	W/T Operator	5 Y 4 Authority	SS FOR 4/42
	Warden Air Observer	18/0/42	2 B.A.C.S. 2/4/42

Rating the record of strength

RECLASSIFICATIONS, PROMOTIONS, AND APPOINTMENTS

Classification or Rank	Date	Authority
<i>2nd on enlistment</i>	<i>18-6-40</i>	<i>DRD/15/42</i>
<i>Sgt (T)</i>	<i>18-10-42</i>	<i>2 B.A.C.S. 2/4/42</i>
<i>3/Sgt (T)</i>	<i>1 5 42</i>	<i>5/4/42</i>

BOARD OF SERVICE - AIRMEN

PERSONAL

(Citizen Force)

Air Force No. 26784

Christian Names *James Raymond*

Name *Walter*
Relationship *Wife*

Address *1414 1/2 St. N.W. Washington D.C.*

ENLISTMENTS AND REENGAGEMENTS

Excluded for the Duration of the War and a Period of Twelve Months thereafter

On Re-engaged for	<i>18-6-40</i>
-	-
-	-
-	-
-	-

PREVIOUS NAVAL, MILITARY, OR AIR SERVICE

Unit	From	To	Discharge
	<i>18th L.H.</i>	<i>One year</i>	<i>Voluntary</i>

EDUCATIONS, MEDALS, DISTINCTIONS

Distinguishing, etc.	Authority
<i>Air Observer Body</i>	<i>11/2/41, 2/2/45, etc.</i>

Rank	Verified From
<i>249410</i>	<i>M.P.S.</i>
<i>42</i>	<i>5-ly 7/42</i>

EXAMINATIONS PASSED FOR PROMOTION

Rank Passed for	Subject	Date	Authority	Remarks

OPERATOR... Classification for by

<i>SS POE 7/42</i>	<i>II</i>
<i>B.A.C.S. 8/42</i>	<i>I</i>
-	-
-	-
-	-
-	-
-	-

SPECIAL QUALIFICATIONS

TRANSFERS AND APPOINTMENTS

Date	Action
<i>18-6-40</i>	<i>DRG 149/40 155/40</i>
<i>18-10-41</i>	<i>20005, 8040</i>
<i>15-12-41</i>	<i>8414</i>

MOVEMENTS

held the records of ... 28/4/42 - ...

off strength of RAAF on same date: - 5/6/42

Period for

Date 18 JUN 1940

Authority

NO 1 RECRUIT DEP. LAVERTON

No 1 Recruit Depot (General) 28 7 10
 No 1 Recruit Depot (Moor) 19-1-41
 No 2 P.D.S. 8-4-41
 No 2 B.A.S. 24-1-41
 No 5 Squadron Lancaster 18/10/41

P. 153/40
 19.6.40
 P. 11/110
 P. 8/41
 No 2 A.O.S. 13/1
 2 A.O.S. 1-1
 5.590. 26/41

Notes

Remit Drill Course L191
 No 30 A.M.T. 1st course SS
 No 2 Rec Course 12(1)
 13 an Observer. see. et. d. 1940

PAY AND ALLOWANCE

Cease to draw subsistence
 from 18-11-41. No 1 STT 388 1
 to draw subs. allow. of 1/10 p/d
 allowance of 1/10 (25%) from 5
 Cease to draw subs. allow.
 5 1/2 of 1/10. from 12/1/42. 5 days
 before the 12/1/42. 5 days on 1/10
 No 5 Squadron. 18/41
 1/10 drawn in part on
 1/10 from 1/10 1/10 3/10

ATTACHMENTS

Attached to	From	To	Authority
No. 1. A.T.S.	23-11-41	30-11-41	5.590. 31/41
No 1 A.T.S. Crebley	12-1-42	18-1-42.	5.590. 31/42
No 1 A.T.S. Rockhampton	21-9-42	2-9-42.	5.590. 4/42

CHARACTER AND TRAIN PROFICIENCY

Rank	Character	Trade Classification	Proficiency			Date
			A	B	C	
Plt	V. G. Chaine	1st Lt				27/2/40
Plt	1st Lt	1st Lt				31/12/40

COURSES OF INSTRUCTION

Name	From	To	Authority	Result
Remilit Drill Course 191	18-6-40	16-7-40	UB 18/40	Pass.
No 200 Course 15(0)	20-1-41	4-4-41	SS 17/41	Pass
No 200 Course 15(0)		22-8-41	2000 8/41	Pass
13 am Observer. etc. at 2-8/45.	25-2-41	25-10-41	20005 29/41	PASS

PAY AND ALLOWANCES

ADMISSION TO AND DISCHARGE FROM HOSPITAL

leave to draw subsistence allowance.

from 18-1-41. No 1544 200 12/41
to draw subs. allow. of 8th p.d. ration
allowance of 1/9 (25th) from 5-3-42. 500 1/42
leave to draw subs. allow. of 8th p.d.
rate of 1/9th. from 12/5/42. 500 1/42
to draw subs. allow. of 20/9/42 on 1 from 12/1/42.
10/1/42 10/42.

to draw ration subs. allow. of 9th
rate from 1/1/42 500 1/42.

From	To	Authority

SPECIAL LEAVE

From	To	Authority

Authority

1/41

IN LIEU OF P/P 35.

26,784

Police records have been searched at Adelaide and disclose
no offence which would be considered as a bar to the enlistment

of.....CLASE, James Raymond.....(Vide P/21/40

Instructions to Recruiting Officers dated 20/2/40).

18/6/40

PERMANENT FORCES.

26784

Attestation of No.

Name CLOSE, James Raymond.

36, Alexandra Ave., ROSE PARK, S.A.

Joined at No. 5 Recruiting Centre, ADELAIDE

on 19th June, 1940.

Questions to be put to the Recruit before Enlistment.

- | | |
|--|--|
| 1. What is your Name? | 1. <u>James Raymond CLOSE</u> |
| 2. In what name what Town were you born? | 2. At or near the Town of <u>Laura,</u>
In the State of <u>South Australia</u> |
| 3. Are you a British Subject or a Naturalized British Subject of European descent? (N.B.—If the latter, papers to be shown.) | 3. <u>Yes - British Subject.</u> |
| 4. What is your Age? (You are warned that if you give a false answer to this question you are liable to be severely punished.) | 4. <u>20. 3/12. 2/3/1920. Jmcl.</u> |
| 5. What is your Trade or Calling? | 5. <u>Clerk.</u> |
| 6. Are you or have you been, an Apprentice? If so, where, to whom, and for what period? | 6. <u>No.</u> |
| 7. Are you married? | 7. <u>No.</u> |
| 8. Have you ever been convicted by the Civil Courts? | 8. <u>No.</u> |
| 9. Have you ever been discharged from any part of His Majesty's Forces with Ignominy, or as Inevitable and Worthless, or on account of Conviction of Felony, or of a Sentence of Penal Servitude, or have you been dismissed with Degradation from the Navy? (You are warned that you are liable to heavy punishment if you make a false answer to this question.) | 9. <u>No.</u> |
| 10. Do you now belong to, or have you ever served in, His Majesty's Royal Navy, Marines, Army, Militia, Militia Reserve, Air Force, or Colonial Forces? If so, state which, and cause of discharge. | <u>Yes - 16th I.E. (M.G.) Regt. April '37 to Nov. '38. Service completed as a Cadet.</u> |
| 11. Have you truly stated the whole, if any, of your previous Service? | 11. <u>Yes.</u> |
| 12. Have you ever been rejected as unfit for His Majesty's Service? If so, on what grounds? | 12. <u>No.</u> |
| 13. Are you willing to be enlisted under the conditions stated in the regulations for the Air Force of the Commonwealth of Australia? | 13. <u>Yes.</u> |

DECLARATION.

I, James Raymond CLOSE do solemnly declare that the above answers made by me to the above questions are true, and that I am willing to fulfil the engagements made.

Signature of Recruit

James R. Close

OATH TO BE TAKEN BY RECRUIT ON ATTESTATION.

I swear that I will well and truly serve our Sovereign Lord the King in the Air Force of the Commonwealth of Australia for the term of Five years or until sooner lawfully discharged, dismissed or removed; and that I will retain His Majesty's colours and cause His Majesty's peace to be kept and maintained; and that I will, in all matters appertaining to my service, faithfully discharge my duty according to law.

(A recruit who objects to take in such any "oath" (see Air Force Regulations) strike out whichever is applicable.)

CERTIFICATE OF ATTESTING OFFICER.

The recruit above named was examined by me that if he made any false answer to any of the above questions he would be liable to be punished as provided in the Air Force Act and Air Force Regulations of the Commonwealth of Australia.

The questions were then read to the recruit in my presence. I have taken care that he understands each question, and that his answer to each question has been duly entered as replied to by him.

Close (British Subject, or Naturalized British Subject, or one of the classes therein mentioned) (In the case of a British Subject, this is to be struck out.)

The said recruit has made and signed the Declaration and taken the Oath at Adelaide,

in the State of South Australia, this Eighteenth day of June,

1940, before me.

Enlistment Officer.

Signature

James R. Close 2/0.

Enlistment Officer No. 5 Recruiting Centre, (A Justice of the Peace or Justices)

ADELAIDE.

War Service only. When need for attention other than duration of War, this stamp may be cut off.

Description of James Raymond CLOSE. as Enlistment.

Age 20 years 3 months.
Height 5 feet 10½ inches.
Weight 146 lbs.
Chest Measurement 32 inches.
Complexion Fair
Eyes Greenish-Blue
Hair Fair
Religious Denomination Methodist

WOUNDS, SCARS, OR DISTINCTIVE
MARKS.

Scar on back of neck - Lancing of
Boil.

CERTIFICATE OF MEDICAL EXAMINATION.

I HAVE examined the above-named recruit, and find that he does not present any of the following conditions, viz. —

Scrofula; rickets; syphilis; impaired constitution; defective intelligence; defects of vision, voice, or hearing; hernia; haemorrhoids; varicose veins, beyond a limited extent; marked varicocele with unusually pendant testicle; inveterate cutaneous disease; chronic ulcers; traces of corporal punishment; constricted or deformed chest; abnormal curvature of spine; or any other disease or physical defect calculated to unfit him for the duties of a soldier.

He can see the required distance with either eye; his heart and lungs are healthy; he has the free use of his joints and limbs; and he declares he is not subject to fits of any description.

I consider him fit for service in the Permanent Air Force of the Commonwealth of Australia.

Date 18th June, 1940.

Place ADELAIDS.

Adair F/Lt.
(Signature of Examining Medical Officer)

CERTIFICATE OF APPROVING OFFICER.

I CERTIFY that this Attestation of the above-named recruit is correct, and that the required forms appear to have been complied with. I accordingly approve, and appoint him to
No. 1 Recruit Depot, LAVERTON. VICTORIA.

He enlisted by special authority, number and date to be here quoted Air Board
Signal P.M. 562 - 4/6/40.

Date 18th June, 1940.

Place ADELAIDE.

James F/O..
(Signature of Enlisting Officer)

No. 5 Recruiting Centre, ADELAIDE. S.A.

I CERTIFY that I have
(Rank) _____
and in my opinion he does
with the efficient performance

Signature _____

Place _____

Date _____

Re-engagement _____

I, (No.) _____

(Name) _____
enlisted on the _____
for a period of _____
service in the Royal Australian
Force Regulations and in
term of _____
removed.

Signed before me
19 _____

Place _____

I CERTIFY that I

(Rank) _____
and in my opinion he does
with the efficient performance

Place _____

Date _____

Re-engagement _____

I, (No.) _____

(Name) _____
enlisted on the _____
for a period of _____
service in the Royal Australian
Force Regulations and in
term of _____
removed.

Signed before me
19 _____

Place _____

RE-ENGAGEMENT PAPER.**MEDICAL CERTIFICATE.**

I certify that I have carefully examined (No.) _____

(Rank) _____ (Name) _____
and in my opinion he does not suffer from any disability or ailment likely to interfere with the efficient performance of his duties.

Signature of Medical Officer _____

Place _____

Date _____

AUTHORITY FOR RE-ENGAGEMENT.Re-engagement approved *vide* _____**AGREEMENT ON RE-ENGAGEMENT.**
AIR FORCE REGULATION 107, (FORM 2).

I, (No.) _____ (Rank) _____

(Name) _____

enlisted on the _____ day of _____ 19 _____

for a period of _____ years, hereby agree to re-engage for service in the Royal Australian Air Force, under the conditions prescribed in the Air Force Regulations and in accordance with the terms of my oath of enlistment for the term of _____ years, or until sooner lawfully discharged, dismissed, or removed.

Signature of Airman _____

Signed before me this _____ day of _____

19 _____

Signature _____

Commanding Officer.

Place _____

RE-ENGAGEMENT PAPER.**MEDICAL CERTIFICATE.**

I certify that I have carefully examined (No.) _____

(Rank) _____ (Name) _____
and in my opinion he does not suffer from any disability or ailment likely to interfere with the efficient performance of his duties.

Signature of Medical Officer _____

Place _____

Date _____

AUTHORITY FOR RE-ENGAGEMENT.Re-engagement approved *vide* _____**AGREEMENT ON RE-ENGAGEMENT.**
AIR FORCE REGULATION 107, (FORM 2).

I, (No.) _____ (Rank) _____

(Name) _____

enlisted on the _____ day of _____ 19 _____

for a period of _____ years, hereby agree to re-engage for service in the Royal Australian Air Force, under the conditions prescribed in the Air Force Regulations and in accordance with the terms of my oath of enlistment for the term of _____ years, or until sooner lawfully discharged, dismissed, or removed.

Signature of Airman _____

Signed before me this _____ day of _____

19 _____

Signature _____

Commanding Officer.

Place _____

ROYAL AUSTRALIAN AIR FORCE

R.A.A.F. FORM P/P, 84,
R.A.F. FORM 445 (JUNE, 1944)

COVER FOR CERTIFICATE OF SERVICE AND ITS ENCLOSURES

SCHEDULE OF CONTENTS.

Where
Applicable.

INDEX	SCHEDULE OF CONTENTS.																Where Applicable.	Documents enumerated down to and including the line indicated daily removal.	
	Certificate of Service (Army)	Combin. Order Service and General	Attendance Page	Discharge Book Copy	Form of Leave Card	Trade Test Report	Qualification of Sgt/1st Lt	Record of Rank List by Law	Member's record of service (Army, Navy, R.A.F., R.A.N., R.A.C., R.A.P., R.A.P.M., R.A.P.S., R.A.P.T., R.A.P.V., R.A.P.W., R.A.P.X., R.A.P.Y., R.A.P.Z.)	Dental Record	Medical History Sheet	Personal Working Card	Warrant Issue Card	Warrant Holder's Record	Information from Member's Book	Index date			Unit
	P/P 40	P/P 41	P/P 11	P/P 11A	P/P 28	P/P 36	P/P 37	P/P 40	P/P 70	P/M 8	P/M 18	P/A 20	P/A 20	P/T 27	P/T 18				
A																			
B																			
C																			
D																			
E																			
F																			
G																			
H																			
I																			
J																			
K																			
L																			
M																			
N																			
O																			
P																			
Q																			
R																			
S																			
T																			

INSTRUCTIONS:

1. This envelope will invariably be used as a container for the documents of an airman.
2. When Form P/P 84 is received, the contents should at once be checked with the "Schedule of Contents" up to and including the latest enclosure, as indicated by the Index Letter on the left-hand column of the schedule. If correct, receipt is to be acknowledged by completing the four columns at the right of the "Schedule of Contents." If any document is missing, application must at once be made from whence the documents were received. If no action is taken to apply for missing documents the documents will be assumed to have been correctly received.
3. Whenever documents are added to those already in Form P/P 84 they must be scheduled, using the appropriate column and a fresh line and index letter.
4. The deposit of documents on
5. If Form P/P 84 becomes filed for this pur

8/1/16.

sent to the Officer i/c Records with
here

NAME CLOSE, James Raymond

OFFICIAL No. B 6784

Placed in Secretary to	Date	Signature of Officer	* Date and Completion of Exam.
			Column No. in diary. Dates of—
			1. Award of L.S. & O.C.M. _____ †
			2. Increment of Progression Pay _____
			3. Discharge of Term P. E. & (General) _____ †
			4. Annual recommendation for re-engagement (C.A.P.) _____
			5. Application for re-engagement _____
			6. Medical Examination (as to date prior to expiration of current regular engagement) _____ †
			— Discharge or transfer to Reserve _____
			† Liable to vary.
			* To be entered in pencil.

ROYAL AUSTRALIAN AIR FORCE.

CONDITIONS GOVERNING ENLISTMENT, PROMOTION,
RE-MUSTER, TRANSFER AND DISCHARGE.

The following information has been conveyed to the applicant, whose signature is appended:-

1. On enlistment, airmen become subject to the Air Force Act and the Air Force Regulations as amended from time to time and orders promulgated under the authority of that Act and Regulations.
2. Enlistment will be for the duration of the war and for a period of not more than twelve months thereafter.
3. Enlistment is for service anywhere, and no guarantee can be given as to location at any time, but the wishes of personnel will be considered so far as the exigencies of the Service permit. Airmen may be prepared to serve overseas or in Australia.

4. Promotion to higher ranks, re-muster to other trades, and transfer to other units are governed by the following factors:-

- (a) the requirements of the Service;
- (b) the existence of vacancies;
- (c) the special qualifications of an airman for holding any position other than that to which he has been appointed.

5. Promotion, re-muster, or transfer is always by selection and cannot be claimed as a right by any airman.

6. Re-muster to another trade is subject to the applicant having passed the prescribed trade test, and subject to vacancies occurring in approved establishments.

7. The passing of an examination for promotion or a trade test for re-muster, does not entitle the airman to immediate promotion or re-muster, as promotion is always governed by the conditions set out in paragraphs 4, 5, and 6 above.

8. An airman may be discharged at any time for any of the reasons laid down in Air Force Regulations.

9. An airman's fare is paid from his place of residence to his place of enlistment. A married man, who desires to bring his wife and children to his place of enlistment may do so at his own expense.

10. If an airman after enlistment desires to change the location of his household, the cost of removal of furniture from his place of residence to his place of enlistment or to any place subsequent posting must be borne by the airman. No portion of this expense is payable by the Department.

11. Airmen receive free medical and prescribed free dental treatment. Their wives and children will not receive free medical or dental attention.

12. The rates of pay for airmen enlisted for the period mentioned in paragraph 2 above have been explained to me.

13. I thoroughly understand and accept the conditions set out above.

Date 15. 6. 40.

James R. Blair
.....
(Signature of applicant.)

PHYSICAL HISTORY

NO. 7051 RANK cor NAME Max J. H. UNIT

STATION Boston

1. height, in inches (c)..... 70 1/2
2. weight in lbs (f) # 166
3. chest measurements in inches (e)
- fully expanded 38
- space of expansion 3
4. medical classification # (a) Class 1
6. Vision { Right 4/6 }
- { Left 4/6 }
7. dental classification Class 7

(c) on enlistment

! (e) state to nearest 1/4 inch

(f) state to nearest pound

CLOSE JR.

ROYAL AUSTRALIAN AIR FORCE.

Form P.P. 48.
(Revised May, 1939.)

Application for Enlistment as an Airman

in the
PERMANENT AIR FORCE,
~~CITIZEN AIR FORCE.~~

(Strike out that which is not applicable.)

TRAINEE WIT
OPERATOR

PART I

1. Surname (block letters) CLOSE
2. Christian Names (in full) James Raymond Q.F.
3. Address 26 Alexander Ave
Rose Park, S. Aust To P.O. 2000 (S. Aust) 13/39
26 F. St. Gt Osborne Q.F.
4. Date of Birth 2nd March 1920 26 F. St. Gt. Q.F.
5. Married or Single Single Q.F.
6. Are you a British Subject or a Naturalized British Subject? British Subject Q.F.
7. What was the Nationality of your Parents at their birth? British Q.F.
8. Trade in which it is desired to enlist Wireless Operator or Navigator Q.F.
9. Particulars of experience (to be supported by copies of references)—
(a) at trade in which it is desired to enlist:
Nil

(b) at any other occupation:

Clerical Work — Purchasing etc and stores work

10. Did you serve an apprenticeship? (Give full particulars):

No

11. Educational Qualifications (including technical education):

Intermediate & Leaving Certificates Q.F.
On studying for Bachelor of Economics.
Have also done Mathematics at the Adelaide University

12. Details of Naval, Military, or Air Service (if any):

No. _____ Rank _____ If still serving _____
 If not, reason for discharge _____

13. Physical Particulars:

Height 5' 11 1/2 Weight approx 10 stone 10 lbs
 Chest measurement: Normal 33 1/2 Expanded 36
 If incapacitated in any way (give reasons): No

If in possession of false dentures: Yes. Have a plate supporting one tooth. The original tooth was shattered playing football.

14. Have you submitted an application before; if so, when? No

CERTIFICATE.

15. I hereby certify that the replies set out to the above questions are, to the best of my knowledge and belief, true and correct.

Date 14-1-40

James R. Blase
 Signature of Applicant.

16. Number of References attached (copies only required) 1

PART II.

REPORT.

(For Official Use Only).

Assessment as Airman
 75-90 P.F.

Recruiting officer.
 B. Matthe.
 Yes.
 keen on life.
 Yes.

Football

Yes.
 Yes.
 No.
 Two.

O.K.

Good Type

answers questions intelligently P.F.

TRADE TEST.

Suitable for enlistment
 as aircraft hand (W/T)
 Passed moral test everywhere.
 Education good.
 67% 64% (Trainee W/T)
 P. Foster Spl.
 Date 1-2-40
 Examining Officer.

MEDICAL	DENTAL
<p>N1 Class I</p> <p><u>James R. Blase</u> Examining Officer. Date <u>13-1-40</u></p>	<p>F.S.T.</p> <p>Fillings 5 Extractions. Dentures. Treatment.</p> <p><u>Richard J. ...</u> Examining Officer. Date <u>7/2/40</u></p>



DO NOT OPEN

This acid-free mask contains 12 folios
with the date range 1958-1977

The contents of the mask are:

Exempt from public access under paragraph(s) of the *Archives Act* 1983. You have a statutory right to seek a review of the exemption.

Not in the open period as defined by the *Archives Act* 1983.

Date mask applied: 12.2.97

Series no:

Item no:

NAS 1061 (APRIL 1996)



*Strike out Parts not applicable.

PERSONAL RECORD OF SERVICE

1. *PERMANENT FORCE

2. No. 26784 4. SURNAME CLOSE
 7. DATE OF BIRTH 2.3.1920
checked at unit

8. SINGLE
 MARRIED
 WIDOWER
 DIVORCED

5. CHRISTIAN NAMES
 9. NEXT OF KIN
 Name James
 Relationship Wife
 Address 76 Commercial
Hyde Park

11. RELIGION Methodist

12. NATIONALITY British

13. PREV. TRADE & TRADE QUALIFICATIONS.

15 Mths Clerk Imperial Chem Industrials
Osborne S.A. 5 yrs Clerk. Prudential
Insurance Co. Adelaide.

17. SPECIAL QUALIFICATIONS.

14. ENLISTMENTS AND RE-ENGAGEMENTS.

ENLISTED at _____ for duration _____
 of the war and a period of twelve months thereafter
 on 18.6.40 As in Authority
 RE-ENGAGED

for	years on	/	/
"	"	"	"
"	"	"	"
"	"	"	"

15. PREV. NAVAL, MILITARY OR AIR FORCE SERVICE.

Unit _____
 15th LH 1 year

18. MUSTERINGS.

On Enlistment TA V/F Operator
 Re-mustered to W/F Operator
Wireless Air Observer

Date

5.4.41
17.10.41

Classification for Pay

II
II
I

Authority

SS POR 17/4/41
20AGS 11/10/41

21.

Posted To

5AC
120 Lewerton
15TT
Signs School Portland
2AOS Mt Gambier
20AGS Post Hill
55 Squadron Lewerton

19. PROMOTIONS, RE-CLASSIFICATIONS, REDUCTIONS AND REVERSIONS.

Description

Date

Authority

AC1 on enlistment
Sgt (T)
F/Sgt (T)

18.6.40 DRD 16/100 P15/40
17.10.41 20AGS 84/41
15.43 539th 24/42

22.

Attached

1 AT5
1 AT5 Cressy
41 (W) Div Blackburn

20. MOVEMENTS AND MISCELLANEOUS ITEMS.

Killed a/c accident Osborne N.S.W. Aust 28.9.43
2 rank off strength of Reef Osborne date 5 Sept 44/42

MOVEMENTS

PERSONAL RECORD OF SERVICE—

AIRMEN
AIRWOMEN

R.A.A.F. FORM P/P.25
(Revised April, 1939)

NT FORCE

2. CITIZEN FORCE

5. CHRISTIAN NAMES

James Raymond

R. No. 26784

9. NEXT

Name Mary Cross

10. PERSON TO BE

Name

OF

Relationship Wife

INFORMED

Relationship

KIN

Address 76 Commercial Rd
Hyde Park 5A. 39-10-41

OF

Address

Enter in Panel

CASUALTIES

Enter in Panel

TIONALITY

British

ENLISTMENTS AND RE-ENGAGEMENTS.

15. PREV. NAVAL, MILITARY or AIR SERVICE.

16. Decorations, Medals, Mentions & Badges.

ENTERED at

for duration

war and a period of twelve months thereafter

6/40

Authority

ENGAGED

years on / /

" " / /

" " / /

" " / /

Unit From To Rank on Discharge

15th LH 1938 Voluntary

Decorations, etc. Authority

Air Observers Badge 1804 2045 3/4

WAR MEDAL 1939-45

POSTINGS.

Position Pay	Authority	21.	Posted To	Date	Authority	Posted To	Date	Authority
			SAC	19.6.40	2005/40			
			120 Leventon	18.6.40	P155/40			
			15TT	28.7.40	P211/40			
			Sigs School Birtwick	14.1.41	P43/41			
			2A03 Mt Gambier	8.6.41	2A05 12/41			
			2B06 Port Pirie	24.8.41	2B06 46/41			
			55 Squadron Leventon	19.10.41	55 Sqn 24/41			

IONS AND REVERSIONS.

Date	Authority	22.	Attached	From	To	Authority
6.40	2A0 12/40 P155/40			23.11.41	30.11.41	5 Sgdn 31/41
10.41	2045 84/41			12.1.42	18.1.42	5 Sgdn 3/42
42	55 Sgdn 24/42			21.3.42	2.9.42	5 Sgdn 42/42
			1ATS			
			1ATS Crossley			
			41 (W) Dir Oberheuler			

IOUS ITEMS.

MOVEMENTS AND MISCELLANEOUS ITEMS.

New. Unit 28.9.42
date Sgdn 44/42

23. CHARACTER AND TRADE PROFICIENCY						
Rank	Character	Trade Classification	PROFICIENCY			Date
			A	B	C	
4 Lt Sgt	VG VG	Trained w/t of W.A.O.	V/T	Sat	Sat	30-2-40 31-12-41

26. PAY AND ALLOWANCES.

Ceases to draw subs allow from 19.1
To draw subs allow of 8 p/d & ration allow
from 5.3.42
Ceases to draw subs allow of 8 p/d &
To draw ration & subs allow at 25 p/d
Ceases to draw ration & subs allow of

27. DEPENDANTS	
Name in Full	Rel
Many close rel	With D.A.

28. CASUALTIES, ADMISSIONS TO HOSPITAL	
Nature of Casualty or Disability	Hospital

24. COURSES OF INSTRUCTION				
Type of Course	From	To	Result	Authority
Recent Drillhouse L 191	15.6.40	16.7.40	Pass	UR 1912/40
Nº 30 W.A. ops Course 55	20.1.41	4.4.41	Pass	55 13/41
Nº 2 AOS Course (130)		22.8.41	Pass	2AOS 49/41
13 Air Obs Course at 28AGS	25.8.41	17.10.41	Pass	28AGS 84/41

29. CRIMES AND PUNISHMENTS	
Act or Regulation	Award or Sentence

25. EXAMINATIONS PASSED FOR PROMOTION				
Rank Passed For	Subject	Date	Remarks	Authority

NOTATION FOR PERSONAL FILE OF No. 32784
PILOT BERGRANT GLASS, J.H.

The abovesamed pilot was fatally injured in an aircraft accident at CHYON on 28th September, 1942.

Relevant File No. 32/16/742.

W. H. [unclear] 7/2

CASUALTY NOTIFICATION FOR "M" FILE

NAME: 26794 P/Sgt. CLOSE J.R. 5 SQDN. AUS.

NATURE OF CASUALTY: Croydon, Aus. Killed aircraft accident.

CASUALTY REPORT NO. 155/42 30/9/1942.

DATE:

(QDSS/42)

CASUALTY NOTIFICATION FOR "I" FILE

SERIAL: 96784 P/SGT GISEL J. H. 5 SQDN. AUS.

CAUSE OF CASUALTY: ~~Other~~ ^{Crash} AUS. - Killed aircraft accident

CASUALTY REPORT NO. 177/42 22/10/1942.

DATE: 28.9.42

(2185/42)

CASUALTY NOTIFICATION.REFERENCE: DISCHARGE ADVICE NO. 308SERIAL NO.:DATE: 3.10.48.

<u>NUMBER</u>	<u>RANK</u>	<u>NAME</u>	<u>UNIT</u>
26784	P/ser.	CLOSE, J.H.	5 SQN.

REASONING: W.A. OBS.DATE AND NATURE OF CASUALTY: Killed in accident Croydon, Aust.
28.9.48.

CASHACRY NOTICE.

REFERENCE: STANLEY ADVICE NO. 510.

SERIAL NO:

DATE: 21.10.47.

NUMBER

NAME

NAME

INIT

NO:

7/2074

ALAN, J.R.

. No. 5. 5000.

REMARKS:

N.A. 000.

NOTE AND MARCH OF CASHACRY:

Place of currency of S.A. 500 should
read "Guyen" NOT "Geyden".

File No. 183/87/175

-4 NOV 1942

0 1/2 Records 1.

28784 F/Sgt. CLOSE James Raymond.

A memo. has been received from the Head Office,
Repatriation Commission, No. 28814 dated 31st. October, 1942,
advising that War Pension has been granted to the widow and child
of deceased at the rates of £4.4.0 and £1. 0. 0 per fortnight
respectively as from 8.11.42.

(JDS/4E)

gh.
3



Sidney G McNeill #0.
Group Captain, R.F.C.

W/T OPERATOR UNDER TRAINING AS AN
AIR OBSERVER.

Form P/T 29

ROYAL AUSTRALIAN AIR FORCE.

Air Observer's Training Card

Offical No. 28784 Rank A.O.1
Surname CLOSE
Christian Name (in full) James Raymond
Religion Methodist Date of Birth 8. 8. 20
Colour of Hair Fair Colour of Eyes Greenish Blue
Height 5'11"
Name of Kin—name
and address Mrs. Mary Close
112 White Lane
Balmain, N.S.W.
Relationship Wife
Name and address of
person to be informed
in case of casualty. As Above

Previous Employment Imperial Chemicals Osborns S. A.

At No. _____ Initial T.S. From 1/1/41 to 1/1/41
At No. 2 Air Observer's S. From 25 AUG 1941 to 17 OCT 1941
At No. 2 B. & G. S. From _____ to _____
At No. _____ Air Sec. S. From _____ to _____

Disposal of Trainee _____
on _____

Remarks on Ground Training

General Remarks, including remarks on quality as an Officer, R.C.O.

Date _____ Signature _____
Off. No. _____ Initial Training School.
Date _____

EXAMINATION RESULTS

1. Navigation (100) **63** Total Marks **1000**
 2. Telegraphy (100) **72** Percentage
 3. Descriptive (100) **—** Missing
 4. **5** *Marking* (500)

* Denotes failure in Subject.

65	77	58	P	370	192	85
----	----	----	---	-----	-----	----

Remarks on Practical Ability

Ground training _____
Air training _____ *average*

Successfully carried out all Air Exercises prescribed by syllabus of Training Air 1936.

General Remarks, including remarks on quality as an Officer, R.C.O.
Reliability - very good, average - good
navigation - good, ground training - very good
very good in ground - good, ground training - good
navigation - good, ground training - very good
navigation - good, ground training - very good
navigation - good, ground training - very good

Date 19.2.41 Signature _____
Off. No. 2 Air Observer Train. School.
Date 19.2.41

EXAMINATION RESULTS

Subject	Maximum Marks	Marks Obtained	Percentage
Theory Section	300	274	91.33
General Exam	100	84	84
Practical Section	350	259	74.29

Remarks on Ground Training

Just average

AIR TRAINING

Exercise	GROUND		AIRCRAFT	
	No. of Landings	Time	No. of Landings	Time
High level (100)	26	—	300	—
Low level (100)	16	—	200	—
Navigation (100)	—	—	—	—

REMARKS ON PRACTICAL ABILITY

as Air Observer *above average**average over 130' for 16 bents*as Air Gunner *average - above*
average FRBT 172
FRBT 172
FRBT 172

Remarks on Ground Training

Good average, fast, quiet, reliable
ground training, manner good

Date _____

Signature *B. L. Kay, W/O*
Training and Gunner School.

EXAMINATION RESULTS

Subject	Maximum Marks	Marks Obtained	Percentage
G.R. Navigation	—	—	—
Practical Navigation	—	—	—

Remarks on Ground Training

Remarks on Practical Ability

Qualified for Observer's Rating *1st A 91*

Recommended for Back of _____

Date _____ Signature _____

Date _____ Off. Advanced Telegraphic School.

SUMMARY OF FLYING TIMES AS AIR CREW

DATE	Amount Time	HOURS	MINS
No. <u>2</u> A.O.C.	1. 1.45.00	20	55
	2. 2.45.00	14	45
	3. —		
No. <u>2</u> R.C.O.	1. <i>Buff</i>		24
	2. —		15
	3. —		
No. <u>2</u> P.O.	1. —		
	2. —		
	3. —		

GRAND TOTAL _____ Hrs. _____ Mins

TRAINING CARD—Notes for Guidance.

The object of the Training Card System is to provide a complete history of the Pilot, Air Observer or Air Gunner for information of the Unit to which he is reporting.

Three copies are to be prepared for each pupil on his arrival at the Initial Training School.

On completion of the I.T.S. Course, the section relevant to his training there will be completed on all three copies.

One copy is to be given to the pupil, who will take it to his unit unit.

The other two copies are to be forwarded by mail.

This ensures immediate information regarding the pupil on his arrival, and the two mailed copies guard against the possibility of loss, destruction or alteration.

The procedure is to be continued from this to Unit until the pupil's training has been completed, when the final distribution of Training Cards is to be—

(i) Pupils for Overseas.

The embarkation Post will be responsible for seeing that—

- (a) One copy is given to the pupil.
- (b) One copy is mailed direct to Overseas Command.
- (c) One copy is mailed to R.A.A.F. Records.

(ii) Pupils for Home Service.

Service I.T. Schools (I.T.S.), Air Navigation Schools (Air Observers) and B. and G. Schools (Air Gunners), will be responsible for seeing that—

- (a) One copy is given to the pupil.
- (b) One copy is mailed direct to Unit.
- (c) One copy is mailed to R.A.A.F. Records.

N.B.—A record of the training at each Unit is to be kept by the Unit concerned, showing particulars of every pupil trained therein.

ROYAL AUSTRALIAN AIR FORCE.

Air Observer's Training Card

Official No. 28784 Rank A.C.1

Surname OLCBE

Christian Names (in full) James Raymond

Religion Methodist Date of Birth 2, 3, 20

Colour of Hair Fair Colour of Eyes Greenish Blue

Height 5'11"

Next of Kin - name
and address _____

Relationship Wife

Name and address of
person to be intimated
in case of casualty. _____

Previous Employment Imperial Chemicals Osborne S.A.

At No. _____ Initial T.S. From / / to / /

At No. 2 Air Observer's S. From 25 AUG 1941 to 17 OCT 1941

At No. 2 R.A.C.F. From / / to / /

At No. _____ Air Nav. S. From / / to / /

Disposal of Trainee _____
_____ on / /

Remarks on Ground Training

General Remarks, including awards or penalties as an Officer, Pilot, etc.

Date: _____ Signature: _____
 Date: _____ Off. No. _____ Trial Training School.
 Title: _____

No. 2 **AIR OBSERVER SCHOOL**

EXAMINATION RESULTS

BOOK

1. Situation (20) Total Marks 100 (1000)
 2. Principles (20) Description
 3. Instruments (10) Diagrams
 4. Signals - Day or Night Aeronautics in Subject
Practice (100)

655	79	88	P	374	1122	353
-----	----	----	---	-----	------	-----

Remarks in Practical ATON

Ground training

Air training average

Successfully carried out all Air Exercises prescribed by syllabus of training at 100%

General Remarks, including awards or penalties as an Officer, Pilot, etc.

Reliability very good, average good, maintenance good, general legibility very good, speed of work good, leadership good, work like a good natural, back and very intelligent, good with special instructions.

Date: 14.2.41 Signature: _____
 Date: 14.2.41 Off. No. _____ Air Observer Train. School.
 Title: _____

No. 2 **BOMBING AND GUNNERY SCHOOL**
EXAMINATION RESULTS

Subject	Original Marks	Percentage	Remarks
Bombing (1000)	350	27%	78'24"
Gunnery (100)	100	94	34
Training (1000)	350	23%	68'24"

Remarks on Ground Training

Pass - Average

AIR TRAINING

BOMBING		GUNNERY	
Known	% of Marks	Remarks	Time of Flight
High Coefficient	56	30 m. Ground	70"
— (1000)	—	30 m. Air (100)	300"
Low Coeff. (100)	16	30 m. Air (100)	—
Normal Target (100)	—	—	—

REMARKS ON PRACTICAL ABILITY

in Air Observer above averageAverage marks 270% for 10 hoursin Air Gunner average markssuccessful 8000' 95'
first 75'
first 10'Signature: Starkley Wf
Chief Instructor

General Remarks

— good average left hand and reliable — left hand strong and manner good

Signature: Starkley Wf
Commanding Officer
Bombing and Gunnery School

Date: _____

No. 2 **AIR NAVIGATION SCHOOL**
EXAMINATION RESULTS

Subject	Original Marks	Percentage	Remarks
P.E. Questions			
Practical Navigation			

Remarks on Ground Training

Remarks on Practical Ability

Qualified for Observer's Role 18.10.41

Recommended for Rank of _____

Date: _____ Signature: _____

Date: _____ Off. No. _____ Navigation School

SUMMARY OF FLIGHT TIMES FOR AIR CREW

CREW	Serial Type	Hours	TOTAL
Dr. <u>2</u> A.P.A.	1. 10000 2. 3000	24.50 14.25	38.75
Dr. <u>2</u> A.P.O.	1. Battle		20.15
Dr. <u>1</u> A.P.A.	1.		

GRAND TOTAL: Dr. _____

TRAINING CARD—Notes for Guidance.

The object of the Training Card System is to provide a complete history of the Pilot, Air Observer or Air Gunner for the formation of the Unit to which he is reporting.

Three copies are to be prepared for each pupil on his arrival at the Initial Training School.

On completion of the I.T.S. Course, the sections relevant to his training there will be completed on all three copies.

One copy is to be given to the pupil, who will take it to his next unit.

The other two copies are to be forwarded by mail.

This ensures immediate information regarding the pupil on his arrival, and the two mailed copies guard against the possibility of loss, destruction or alteration.

The procedure is to be continued from Unit to Unit until the pupil's training has been completed, when the final distribution of Training Cards is to be—

(i) Pupils for Overseas.

The embarkation Post will be responsible for seeing that—

- (a) One copy is given to the pupil.
- (b) One copy is mailed direct to Overseas Command.
- (c) One copy is mailed to R.A.A.F. Records.

(ii) Pupils for Home Services.

Service F.T. Schools (Pilot), Air Navigation Schools (Air Observers) and R. and G. Schools (Air Gunners), will be responsible for seeing that—

- (a) One copy is given to the pupil.
- (b) One copy is mailed direct to Unit.
- (c) One copy is mailed to R.A.A.F. Records.

N.B.—A record of the training at each Unit is to be kept by the Unit concerned, showing particulars of every pupil trained therein.

FIRER'S INDIVIDUAL RECORD.

(To be filed on completion on personal file.)

Training Year *1942.*Rank and Name *Sgt. Stone*Squadron *8.*Aircraft Type *Woomera.*

1. GROUND COURSES.

VICKERS OR BROWNING GUN.

No. and Practice	No. of Rounds	Score possible	Score obtained	Dist.
1. Grouping	10	50		
2. Application	10	50		
3. Deflection	20	60		
4. Immediate Action	30	100		
	70	260		

LEWIS OR VICKERS G.O. GUN.

1. Grouping	10	50		
2. Application	10	50		
3. Deflection	20	60		
4. Immediate Action	30	100		
	70	260		

REVOLVER—WEBLEY.

1. Grouping	7	35		
2. Application	7	35		
	14	70		

4. AIR TO GROUND EXERCISES.—Application—Practice.

Date	Exercise	No. of rounds fired	No. of rounds allowed	No. of hits	Points deducted	% of Hits to rounds allowed	Remarks
12/1/42	Pa. 6A.	100	100	1		1	
"	"	100	100	3		3	
"	"	100	100	5		5	

5. AIR TO AIR EXERCISES.—Flag Target.

Date	Exercise	No. of rounds fired	No. of rounds allowed	Hits made above ceiling	Hits on remainder of flag	Points deducted	% Hits on flag to rounds allowed	Remarks
12/1/42	Pa. 200	100	100	14	17		31	
"	"	100	100	7	10		17	
"	"	0	100	NR	NR		NR	very at/age
14/1/42	"	100	100	34	36		70	
17/1/42	Pa. Quaker	100	100	5 ^R	5		10	
						Total Points	3	

6. AIR TO AIR EXERCISES.—Sleeve Target.

Exercise tables for assessment are to be indicated in RED

Date.	No. of rounds fired.	No. of rounds allowed.	Total Hits.		% Hits to rounds allowed.	Marks.	Points deducted.	Total Marks.	% Marks allowed.	Remarks.
			Forward.	Rear.						
QUARTER.										
BEAM										
11/1/02	90	100	4	6	11.1	15		18	6.66	
11/1/02	100	100	12	3	15	28		48	16	
ASTERN										
11/1/02	100	100	1	2	2	7		7	2.3	
11/1/02	100	100	3	2	5	11		11	3.6	
CREW.										
GRAND TOTAL OF TESTS.										

7. AIR TO GROUND APPLICATION.—Test.

Date.	Exercise.	No. of rounds fired.	No. of rounds allowed.	No. of hits.	Points deducted.	% Hits to rounds allowed.	Remarks.

Flight Commander.

Squadron Commander.

Before completing this form read the Notes to R.A.A.F. Supplement to Appendix III (Part 1) War Manual Part II.

ROYAL AUSTRALIAN AIR FORCE.

AIRMAN'S RECORD SHEET (Active Service—Overseas).

Official No. 25724 Name CLIFFE Thomas Raymond Rank Flight
(to fill in block against surname data) (Or actual appointment)Mustering Aviation Co Canberra Special Qualifications _____
(e.g., Gas Instructor, Fire Fighter, Range Instructor)Date of Birth 2.2.1922 Religion Chth Occupation in Civil Life StudentLast Enlisted 14.6.1942 Current Engagement Aviation of war on monthsIf Reservist, which Class ("E," 1-5) _____ Whether Married, Single, or Widower Married

NEXT of KIN.	(Name <u>M. CLOSE</u>)	Person to be informed of Casualties.	(Name <u>M. CLOSE</u>)
	Relationship <u>Wife</u>		Relationship <u>Wife</u>
	Address <u>22 Chatterton St MELBURN. V. A.</u>		Address <u>22 Chatterton St MELBURN V. A.</u>

Any attention to above (e.g., Promotions) to be made by crossing out and writing above.

SECTION 1—MOVEMENTS AND QUALITIES.

SECTION 2—PROMOTIONS, AILING APPOINTMENTS (PART OR ENTIRE), RELEGATIONS, REINTEGRATIONS.

Unit FROM which.	Unit TO which.	Date of effect.	*Authority.	Description.	Date of Effect.
3 R. A.	1 R. D.	19.6.40.	77/178/40	Sergeant/T	18.10.41
1 R. D.	1 R. T. T.	28.7.40.	14/20/40	Temp. Sgt. Sergeant	1.8.42
1 R. T. T.	Aviation School A.C.	19.1.41			
Aviation School A.C.	No. 2 A.O.S.	7.4.41			
No. 2 A.O.S.	No. 2 R.A.O.S.	25.8.41.			
No. 2 R.A.O.S.	No. 2 Squadron	18.10.41.			

* When an ailing service overseas, the authority to be quoted will be the serial number of the R.P.O.'s Casualty Form.

SECTION 3.—CHARACTER AND TRADE PROFICIENCY.

(To be assessed on every occasion on which an aircraft is struck off the strength of a unit, e.g. on posting, admission to hospital, death, etc.)

Rank.	Character.	Mastering.	Proficiency.*			Whether specially recommended, recommended, or not recommended for the promotion or reclassification.	Date.	Signature and Rank of Commanding Officer.
			A	B	C			
<i>Lt</i>	<i>S. C.</i>	<i>Winkler the pilot.</i>			<i>Not</i>	<i>31/12/11.</i>		

SECTION 4.—DECORATION, MENTIONS, SPECIAL COMMENDATIONS BY A.O.C., ETC.

Name.	Date of Effect.	Authority.

NOTE.—This Form is to be forwarded immediately, together with Form P/P 2 to the Commanding Officer of the Unit (if within the Command) to which the award is granted whilst effective.

It is to be forwarded immediately, together with Form P/P 2 to the P.F.A.O. in all other cases when the award is struck off strength of the Unit, e.g. when sent to hospital, transferred to Home Establishment, posted outside the Command, etc.

* The trade proficiency headings "A," "B," and "C" signify— "A." (i) Skill in his trade (applicable to aviators up to rank of Corporal (inclusive)); (ii) Proficiency as Pilot, Air Gunner, or Air Observer (if so instructed or appointed). "B." Ability as technical warrant, or non-commissioned officer, i.e., as foreman, mechanic (ground or supervisor in his trade). "C." Ability as a warrant, or non-commissioned officer, in administration, drill discipline, etc. To be assessed in accordance with A.D.O. 246/40.— "Ex."—(Exceptional); "Dist."—(Superior); "Sat."—(Satisfactory); "Med."—(Moderate); "Inf."—(Inferior).

FIRER'S INDIVIDUAL RECORD.

(To be filed on completion on personal file)

Training Year 1941Rank and Name Sgt CloseSerial No 165Aircraft Type WARRAWAY

1. GROUND COURSES.

VICKERS--VICKERS GUN.

No. and Practice	No. of Rounds	Score possible	Score obtained	Date
1. Grouping	10	50		
2. Application	10	50		
3. Deflection	20	60		
4. Immediate Action	30	100		
	70	260		

LEWIS--LEWIS GUN.

1. Grouping	10	50		
2. Application	10	50		
3. Deflection	20	60		
4. Immediate Action	30	100		
	70	260		

REVOLVER--WEBLEY.

1. Grouping	7	35		
2. Application	7	35		
	14	70		

2. CAMERA GUN EXERCISES.

4. AIR TO

Date	Film No.	Stage nature of Exercise	Results obtained.	Date	Film No.	Stage nature of Exercise.	Results obtained.

Date	Exercise	No. of rounds fired.
24. 11. 41	TR 2	100
"	"	100
"	"	100
"	"	100

NOTE.—The nature of the exercise must be stated, i.e. Training (Air or Ground) or Operational, etc.

3. AIR TO GROUND EXERCISES.—Grouping Practice.

5.

Date	Exercise	No. of rounds fired.	No. of rounds Allowed.	% Shots inside radius.	Marks deducted.	Total Marks.	Remarks.

Date	Exercise	No. of rounds fired.
24. 11. 41	TR 2000	100
"	"	100
"	"	100
"	"	100

4. AIR TO GROUND EXERCISES.—Application—Practice.

Date	Exercise	No. of rounds fired	No. of rounds allowed	No. of hits	Points deducted	% of Hits on rounds allowed	Remarks
24. 11. 41	A. B.	100	100	12		12	
"	"	100	100	5		5	
"	"	100	100	2		2	
"	"	100	100	Nil		Nil	

5. AIR TO AIR EXERCISES.—Flag Target.

Date	Exercise	No. of rounds fired	No. of rounds allowed	Hits made above outline	Hits on remainder of flag	Points deducted	% Hits on flag to rounds allowed	Remarks
24. 11. 41	A. Boom	100	100	1	6		7	
"	"	100	100	5	30		35	
"	"	100	100	40	31		71	
"	"	100	100	21	36		57	

6. AIR TO AIR EXERCISES.—Sleeve Target.

Exercises taken for assessment are to be indicated in MED.

Date	No. of rounds fired.	No. of rounds allowed.	Total Hits		% Hits to rounds allowed.	Marks		Points deducted.	Total Marks	% Marks obtained.	Remarks.
			Forward.	Rear.		3 forward hit 1 rear hit.					
QUARTER.											
28 11	100	100	0	0	0				0	0	
29 11	100	100	0	1	1				1	1	
"	100	100	0	0	0				0	0	
"	100	100	0	0	0				0	0	
BEAM.											
28 11	100	100	21	0	21				21	21	
"	100	100	10	0	10				10	10	
"	100	100	16	1	17				17	17	
"	100	100	10	3	13				13	13	
29 11	100	100	2	0	2				2	2	
"	100	100	0	0	0				0	0	
ASTERN.											
CREW.											
GRAND TOTAL OF TESTS.											

7. AIR TO GROUND APPLICATION.—Test.

Date	Exercise	No. of rounds fired.	No. of rounds allowed.	No. of hits.	Points deducted.	% Hits to rounds allowed.	Remarks.

Flight Commander.

Squadron Commander.

INDIVIDUAL BOMB AIMER'S RECORD SHEET.

(To be filed on completion on Personal File.)

Training Year _____ Name and Rank *Sgt. Wood*

Experience as B/A. _____

Squadron *5 Squadron*

Aircraft Type *Waco*

RESULTS OF TESTS—TRAINING YEAR 19 ____/19 ____

LEVEL BOMBING.

A.—Short Distance—Stationary Target.

Individual yds, average error as at 10,000'

Flight (as leading B/A) " " " "

Squadron (as leading B/A) " " " "

B.—Short Distance—Moving Target.

Individual " " " "

Flight (as leading B/A) " " " "

Squadron (as leading B/A) " " " "

C.—Long Distance—Stationary Target.

Individual " " " "

Flight (as leading B/A) " " " "

Squadron (as leading B/A) " " " "

D.—Long Distance—Moving Target.

Individual " " " "

Flight (as leading B/A) " " " "

Squadron (as leading B/A) " " " "

Flight Commander._____
Squadron Commander.

7. INDIVIDUAL LEVEL PRACTICE BOMBING--STATIONARY TARGET.

SHORT DISTANCE

(Test Exercises are to be annotated in Remarks column.)

Date	Flt No.	Pilot	Height	Wind Force	Wind Dir.	Visual Error	Method Used	Wind Correction Applied	Actual Error of each Bomb								Actual Average Error	Av. Error as % of 1000'	Remarks
									1	2	3	4	5	6	7	8			
2/1/42		W. Johnson	6000						100	750	100	110						240	

LONG DISTANCE AND TACTICAL EXERCISES. (2 bombs only per aircraft.)

LONG DISTANCE AND TACTICAL EXERCISES (2 hours only per aircraft)

The page contains a large grid of graph paper, approximately 20 columns wide and 30 rows high. The grid is used for plotting tactical exercises. There are some faint, illegible markings and small dark spots scattered across the grid, particularly in the lower half of the page.

Confidential Report (Airmen Pilots).

*Keenan
other flight data*

Surbase (in capitals)..... DICCE..... Personal No. 8278A
 Christian Name (in full)..... James Raymond.....
 Rank, Flight Sergeant..... Acting rank (if any).....

A. PARTICULARS:-

1. Name Weather Personnel or C.A.F. C.A.F.
2. Date qualified for Flying Section
3. Duties on which employed..... Wireless Air Observer.....
4. (i) Unit..... 4441 (A) (ii) Date of joining..... 18.10.41.....
5. Occasion for report..... Commission for Commission.....
6. Period of report. From..... 18.10.41..... To..... 18.10.41.....
7. Name of Single..... 4441 (A).....
8. Name of Bin (relationship and address)..... 4441 (A) South Australia.....
9. Total number of hours flown as pilot..... 12..... of which.....
 hours have been flown during last six months.

B. COMMANDING OFFICER'S OPINION.

10. (i) General Conduct (satisfactory or unsatisfactory)..... Sat......
 (ii) Of temperate habits (yes or no)..... Yes.....
11. Assessment (see paragraph 2 of instructions)..... S.....
- (i) Zeal and energy in performance of duties..... S.....
- (ii) Personality, force of character and leadership..... S.....
- (iii) Reliability and judgement..... S.....
- (iv) Initiative..... S.....
- (v) Ability on present duties..... S.....
- (vi) General standard of Service proficiency..... S.....

C. REMARKS:-

..... Oppd. Spots. WFF.....

12. Special remarks (if any). See paragraph 3 of instructions).....
As N.C.O. of pleasant personality, tact and common sense......

13. General remarks (if any).....
This N.C.O. should prove a useful and competent Observer Officer......

..... 23.3.42..... A.D. CHARLTON, WING COMMANDER.....
 Date Signature and rank of
 Reporting Officer

14. Remarks (if any) of Senior Officer.....
Recommended for appointment to Commission......

..... 23.3.42..... A.D. CHARLTON, WING COMMANDER.....
 Date Signature and rank of
 FOR Use in R.A.A.F. Headquarters.

Examined..... Noted.....

ROYAL AUSTRALIAN AIR FORCE

Confidential Folder – Officers and Airman Pilots

THE CONTENTS OF THIS JACKET ARE

CONFIDENTIAL

NAME

No.

SURNAME
(In Block Letters)

CLOSE

CHRISTIAN NAMES
(In Full)

James Raymond

This Jacket is **NOT** to be passed through Registry.

If it should become necessary to send it from one Branch to another,
it should be sent **BY HAND** and in a **SEALED ENVELOPE**.

CORRESPONDENCE IS **NOT** TO BE CONDUCTED ON THIS JACKET

ROYAL AUSTRALIAN AIR FORCE.

Air Observer's Training Card

Official No. 26784 Rank A.C.1

Surname CLOSE

Christian Name (in full) James Raymond

Religion Methodist Date of Birth 2.3.20

Colour of Hair Fair Colour of Eyes Greenish Blue

Height 5'11"

Wife of Air-observer and address Mrs. Mary Alice

80, Melbourne St.
Windsor, N.S.W.

Relationship Wife

Name and address of person to be informed in case of casualty. W. Close

Previous Employment Imperial Chemicals, Osborne S. A.

At No. Initial T.P. From / / to / /

At No. 2 Air Observer's 2 From 25 AUG 1941 to 17 OCT 1941

At No. 2 R. & G. S. From / / to / /

At No. Air Nav. S. From / / to / /

Exposure of Trains 1st Lt. 5 Squadron
Windsor 15/10/41

TRAINING CARD—Notes for Guidance.

The object of the Training Card System is to provide a complete history of the Pilot, Air Observer or Air Gunner for information of the Unit to which he is reporting.

Three copies are to be prepared for each pupil on his arrival at the Initial Training School.

On completion of the I.T.S. Course, the section relative to his training there will be completed on all three copies.

One copy is to be given to the pupil, who will take it to his next unit.

The other two copies are to be forwarded by mail.

This ensures immediate information regarding the pupil on his arrival, and the sent mailed copies guard against the possibility of loss, destruction or alteration.

The procedure is to be continued from Unit to Unit until the pupil's training has been completed, when the final distribution of Training Cards is to be—

(i) Pupils for Overseas.

The instruction File will be responsible for seeing that:—

- (a) One copy is given to the pupil.
- (b) One copy is mailed direct to Overseas Command.
- (c) One copy is mailed to R.A.A.F. Records.

(ii) Pupils for Home Services.

Service F.T. Schools (Pilots), Air Navigation Schools (Air Observers) and B. and G. Schools (Air Gunners), will be responsible for seeing that:—

- (a) One copy is given to the pupil.
- (b) One copy is mailed direct to Unit.
- (c) One copy is mailed to R.A.A.F. Records.

N.B.—A record of the training at each Unit is to be kept by the Unit concerned, showing particulars of every pupil trained therein.

NEW ZEALAND AIR FORCE

R.A.A.F. FORM P/11.

Report on Officer or Airman at the conclusion of a Course, Periodical or Special Training.

VENUE CLOSE COMMANDER James Raymond NO. 26784 RANK AC1 UNIT Signals School
 Description of Course or other Training Signals Courses 28 and 38A.
 Period (date) of Training and Place held 18/7/40-18/1/41 No.1 S.F.T. 29/1/41-1/4/41 Signals School.
 Unit Conducting Training Signals School, POINT DOCK.

1. SAGINATION ON TEST SUBJECTS -	Maximum Marks	Marks Obtained	Marks Per Cent	Endorsement regarding Air Training											
Subjects:				ALL AIR EXERCISES COMPLETED											
Mathematics	100	96	96	FLYING TIME AS CREW <table border="1"> <thead> <tr> <th>Hours</th> <th>Mins.</th> </tr> </thead> <tbody> <tr> <td>With Instructor</td> <td>0 45</td> </tr> <tr> <td>Solo</td> <td>1 -</td> </tr> <tr> <td>Night Flying</td> <td></td> </tr> <tr> <td>Total</td> <td>9 45</td> </tr> </tbody> </table>		Hours	Mins.	With Instructor	0 45	Solo	1 -	Night Flying		Total	9 45
Hours	Mins.														
With Instructor	0 45														
Solo	1 -														
Night Flying															
Total	9 45														
Science	100	78	78												
Electrical Principles	100	65	65												
Radio Principles	100	79	79												
Radio Practical	100	67	67												
Artshop Practical	100	71	71												
Telegraphy Reading	150	119	79												
Telegraphy Receiving	200	180	90												
W/S Procedure	50	38.5	77												
Motor Lamp	75	84	112												
Total Marks	1975	779.5	39.5												

*copy in file
Sig Sch
18/1/41*

*copy in file
Sig Sch
18/1/41*

Assessment of Pass Pass. Suitable for Instructor (yes or no) No.
 Special Qualifications As A/C Crew Fair. Koch.
 General Remarks Sat. - Fair. Teleg. No. 22. Send. 20.
 Date 20/4/41. Signature of Commanding Officer Commanding Signals School, POINT DOCK.

7. RECOMMENDATION Pass for Officer of Training
 Date 18/1/41

8. DECISION approve for Member for Personnel
 Date 18/1/41

R.A.A.F. RECORDS

Additional Personal Particulars Required

Please read instructions over list and complete items marked "X". On completion the form is to be returned to Records Section R.A.A.F. Headquarters.

NAME IN FULL Chose, James Raymond No. 26784 RANK P.C.1
 MORTIMER'S James W. Mortimer 1888 55 DATE 6 FEB 1941

1. Nationality British
2. State whether Natural born British Subject. Yes
3. State whether Naturalized British Subject. No
4. Town and State enlisted from Adelaide South Australia
5. Date of Birth 2/3/1920
6. Birthplace: Town, State and Country Laura South Australia
7. Religion (a) Methodist
8. Marital Status (b) Married
9. Total number of children. Nil
10. Total number of dependants One
11. Names and relationship of dependants (c) Mary Clow (Wife)

12. Number of children under 16 years of age Nil

13. Next of Kin:
- (i) Name in full Mary Clow
 - (ii) Relationship Wife
 - (iii) Address 51 Barkby St, St, Hilda Vic

14. Person to be informed of Casualties:
- (i) Name in full Mary Clow
 - (ii) Relationship Wife
 - (iii) Address 51 Barkby St, St, Hilda Vic

15. Present Character and Trade Proficiency (d)

16. Details of Civil Occupation (e) clerk

X 17. Special Qualifications (f)

18. Number of Years previous Defence Service:
- Army Cadet 18th Light Horse Coy 1939-1940
- Navy —
- R.A.A.F. —
- Other Forces (g) —



10. Rank on Discharge from last Force. *Capt.*

20. Medals, Mentions in Despatches, etc. *Mt.*

21. Height *5* feet *10 3/4* inches

22. Weight, in lbs. *143*

23. Chest Measurement: Fully Expanded. *38 1/2"*
 Range of Expansion *3 1/4"*

24. Medical Classification _____

VISION: { Right *4/6*
 Left *4/6*

25. Colour Hair *Fair*

26. Colour Eyes *Blue*

27. Dental Classification (B). *U*

28. Distinguishing Marks _____

Date _____ Signature of Commanding Officer _____

INSTRUCTIONS

- (a) Desomination must be definitely stated, as generalisations such as Protestant are insufficient.
- (b) State whether—Married.
 Single.
 Widower.
 Divorced.
- (c) Names and relationship of dependants. If this information is too extensive for space available write on separate sheet of paper and attach.
- (d) As shown on Form F/P. 83.
- (e) State in particular, details of USUAL occupation. Also whether apprenticed or not.
- (f) Qualifications not included in an Airman's Civil Occupation or Present Mastering such as Foreign Languages, Cinematograph Operator, First Aid, Dental Engineering, Brass Band Instruments, Civil Aviation, Instructors in Fire Fighting or School Teachers, etc., etc.
 Service and Civil Qualifications in Aero Engines and Aircraft shall be included. (e.g. Lynx, Pegasus, Cheestah Engines or Diamond Amson and Seagull Aircraft).
- (g) "Other Forces" include Militia, Citizen Force Compulsory Training, and other Empire Units.
- (h) To be classified in accordance with revised code issued by this Headquarters vide Air Board Memorandum 253/1/26, dated 23/10/1940.

APPENDIX C.
COMMONWEALTH OF AUSTRALIA.

Form P.F. 78/32.

R.A.A.F. RECRUITING CENTRE, No. 5,
Old Legislative Council Bldgs.,
North Terrace,
ADELAIDE.

23rd January 1940
.....

Mr.....W. J. G. CLOSS.....
.....36 Alexandra Avenue.
.....ROSE PARK, S.A......

Dear Sir,

With reference to your recent application to join the Royal Australian Air Force, will you please attend for interview and medical examination at.....the above address.....

.....at 9am.....
on.....1st February 1940.....

You should come prepared to undergo Trade Test, should that be considered necessary after your interview. X

Please complete and bring with you the enclosed application form, together with this notice.

It is requested that when attending for interview, you bring with you the following documents:-

Birth Certificate (or Extract of Birth Entry).
Original copies of references.
Flying Log Books. X
Educational Certificates.
Indentures.

and any other evidence of qualifications and experience.

You should bring your lunch.

It must be clearly understood that all travelling expenses in connection with this interview and examination must be borne by you.

Yours faithfully,

F/c.
RECRUITING OFFICER.

X To be crossed out where not applicable.

COMMONWEALTH OF AUSTRALIA.

FORM P.A. 7125.

ROYAL AUSTRALIAN AIR FORCE
RECRUITING CENTREOLD LEGISLATIVE BLDG.
NORTH TERRACE
ADELAIDE, S.A.Mr. J. H. Glose,
36, Alexander Avenue,
ROSE PARK.

6 JUN 1940

Dear Sir,

With reference to your recent application for admission to the Royal Australian Air Force, it is requested that you report to the above address with your luggage at 9 A.M. on 18 JUN 1940 for enlistment as a Trainee W/T in Group 5, with the rank and pay of Aircraftsman, Class I.

Please bring with you the following certificates applicable to you:—

- (i) Birth Certificate or Extract of Birth Entry.
- (ii) Marriage Certificate.
- (iii) Birth Certificates of any children.
- (iv) Naturalization papers.
- (v) Militia, Army, or Naval discharge.

Enlistment is for the duration of the war and up to a period of twelve months thereafter.

The daily pay applicable to your appointment is five shillings per day. Married men are paid a separation allowance of 3 shillings per day, and 1 shilling per day for each child under the age of 16 years. The payment of separation allowance is subject to the airman making an allotment of at least 3 shillings per day.

All airmen are provided with free messing and accommodation. Uniforms and necessaries are also provided at Departmental expense. The full scale of uniform, however, is not issued immediately on enlistment.

Airmen are liable for service either within or beyond the limits of the Commonwealth.

Rail warrant is enclosed herewith to enable you to report to _____, and should you not avail yourself of this offer, it is requested that you advise me immediately, returning the warrant at the same time.

Yours faithfully,

FORWARDED
BY MAIL
SERIAL NO. 1111


Recruiting Officer.

COMMONWEALTH OF AUSTRALIA.

AS: 16381.

Royal Australian Air Force,
Recruiting Centre, No.5,
Old Legislative Council Bldg.,
North Terrace,
ADLAIDE. S.A.

20th February, 1940

Mr. J. P. JOSE
..... 36 ALEXANDER AVENUE,
..... ROSE PARK.

Dear Sir,

With reference to your recent application
for enlistment in the Royal Australian Air Force,
I am to advise you that you were successful in passing
all test. Aircrafthand (W/T)

Your name has been recorded, and you will be informed
at a later date should your services be required.

Yours faithfully,



Flying Officer.
RECRUITING OFFICER.

CERTIFICATE OF PARENT OR GUARDIAN.

I hereby certify that I am agreeable that my
son
ward joins the Royal Australian Air Force for service at home or
overseas.

Date..... 8/6/40

L. K. Clore
.....
Signature of Parent or Guardian.

Copy.
I.C.I. ALKALI (AUSTRALIA)

CLOSE J.R

PROPRIETARY LIMITED

INCORPORATED IN THE STATE OF VICTORIA

(VICTORIA REGISTERED OFFICE - 288 COLLINS STREET, MELBOURNE)

TELEGRAMS:
MURRA - 2 414
SALFELDE W 752
CABLES:
"MURRA" ADELAIDE

SOLVAY ROAD,
OSBORNE,
SOUTH AUSTRALIA.

BCC:PV

18th January, 1940.

The Recruiting Officer,
Royal Australian Air Force,
ADELAIDE.

Dear Sir,

We understand that James
Raymond Close is a volunteer for the Air Force,
and we have pleasure in recommending him for
admission into the Force.

He joined the staff of this
Company as a Junior Clerk on 27th February, 1939,
and has given every satisfaction in his work.

He is reliable in his work and
his bearing courteous and manly, and though we shall
regret to lose his services we wish him success in
this application to you.

Yours faithfully,

For I.C.I. ALKALI (AUSTRALIA) PROPRIETARY LIMITED.



CLOSE. J. R.

W.T.

R

B. 15/1/40

St. Alexandra Ave,
Rose Park.

14-1-40.

Flight-Commander R. S. Dawey,
Dear Sir,

I am enclosing herewith my application for a position as a wireless operator and navigator in the Permanent Air Force. I would be pleased if you could give the matter your early attention and advise me in due course of the times when you wish me to come in and see you.

Yours faithfully,
James K. Close